

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<p>(1) Topic (one sentence description of the decision being sought)</p> <p>(2) Who will take decision</p> <p>(3) Give date or period within which decision is to be taken</p> <p>(4) Directorate contact (include e-mail and telephone)</p>	<p>(5) Principal Groups/Organisations to be consulted before decision is made</p> <p>(6) Method of consultation (external only [if applicable])</p>	<p>(7) Name of person(s) to whom representations can be made (e-mail/telephone)</p> <p>(8) When should they be made by (closing date)</p>	<p>(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision</p> <p>(10) Is this information unrestricted or exempt?</p> <p>(11) Date first entered in Notice</p>
<p>KEY 16/21/22</p> <p>(1) Award of contract for provision of new museum store.</p> <p>(2) Strategic Director (Operations &amp; Commercial) &amp; Portfolio Holder for Social Housing and Port Health</p> <p>(3) August 2021</p> <p>(4) Martin Leggatt 01304 872455/ 07740 560903 <a href="mailto:Martin.leggatt@dover.gov.uk">Martin.leggatt@dover.gov.uk</a></p>	<p>(5) CMT/portfolio holder</p> <p>(6) n/a</p>	<p>(7) Martin Leggatt</p> <p>(8) 3 August 2021</p>	<p>(9) Cabinet style report to be submitted in accordance with governance rules/procedures</p> <p>(10) Exempt</p> <p>(11) 6 August 2021</p>

**Brief Details of Item:**

(Please provide information about the contents of this item and the reason for decision.)

The Maison Dieu HLF project includes a new entrance at the lower ground floor, needed to increase accessibility to the building. The new entrance and toilet facilities will occupy the space which is currently the museum store. Thus the store needs to be relocated.

Following identification of the DDC owned units at Whitfield Court being a suitable alternative location for the museum store, the design has been completed and the work tendered. The cabinet style report will seek approval to proceed to the construction phase and to award the tender. This is a delegated decision authorised by cabinet when the project was first approved.

**Deadline for Item:**

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

The time-line for decision making is driven by the Maison Dieu NHLF project, which currently will see a start on site in April 2022. This decision needs to be taken in August 2021, in order to enable the delivery of construction work for the new museum store that allows time to ensure the new store is completed, and the artefacts moved, before the current museum store needs to be vacated.